CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION OFFICE OF SELECTION SERVICES

SUPPLEMENTAL APPLICATION EXAMINATION FOR CHIEF PSYCHOLOGIST, CORRECTIONAL FACILITY

Read instructions carefully

This supplemental application will provide you with an opportunity to demonstrate significant aspects of your qualifications for **Chief Psychologist**, **Correctional Facility** with the Department of Corrections and Rehabilitation (CDCR). The information you provide will be rated based on objective criteria created by Subject Matter Experts. That rating will be used to determine your final score in this examination. Your name will be merged onto a list based on your final score, and that list will be used by CDCR facilities statewide to fill their existing positions. A "Conditions of Employment" form is included in this supplemental application that will allow you to select the location and time bases you are interested in working.

This supplemental application will be 100% of the weight of your examination for this classification. <u>Therefore</u>, please be sure to follow the instructions carefully as missing or incomplete information may result in <u>disqualification or a low score</u>.

Candidate's Name:		
Social Security Number:		
Address:		
In order to expedite the hiring proce Home/Cellular Phone Number:	ss phone numbers are required	
Signature	Date	

I certify that all the statements I have made in this application are true and correct.

MAILING INSTRUCTIONS:

Mail your completed Supplemental Application, along with a standard State Application Form, STD. 678 to the address listed below. You may download a copy of the State application from the State Personnel Board's website at **www.spb.ca.gov**

MAIL COMPLETED California Department of Corrections and Rehabilitation

STD. 678 AND Selection Services Section

SUPPLEMENTAL P. O. Box 942883

APPLICATION TO: Sacramento, CA 94283-0001

CHIEF PSYCHOLOGIST, CORRECTIONAL FACILITY SUPPLEMENTAL APPLICATION
Name:
MINIMUM QUALIFICATIONS
All candidates must meet the minimum qualifications before they will be admitted into this examination. Please ensure that your state application (std. form 678) clearly indicates your education, experience, and licensure information that meet the minimum qualifications for this exam.
<u>License:</u> Possession of a valid license as a Psychologist issued by the California Board of Psychology and possession of an earned Doctorate Degree in Psychology from an educational institution meeting the criteria of Section 2914 of the Medical Board of California's Business and Professions Code. And <u>Either I</u> <u>Experience</u> At least two years of experience as a licensed psychologist in the Department of Corrections and Rehabilitation.
<u>Or II</u>
At least three years of experience as a licensed psychologist in a forensic setting such as a local jail or community-based forensic treatment unit.

Name: _		
IOD DE	OHIDEMENTO	
The follunwillin	QUIREMENTS owing are job requirements. Please respond to each question by marking the approp g or unable to comply with any of the following job requirements, it will be grounds for ation process.	
1.	Are you willing to work at correctional facilities and/or parole outpatient clinics in the Department of Corrections and Rehabilitation?	☐ Yes ☐ No
2.	Are you willing to treat inmates in a professional, ethical, and tactful manner?	☐ Yes ☐ No
3.	Are you willing to treat youthful offenders in a professional, ethical, and tactful manner?	☐ Yes ☐ No
4.	Are you willing to treat parolees in a professional, ethical, and tactful manner?	☐ Yes ☐ No
5.	Are you willing to work among inmates including some who may be mentally ill, developmentally disabled, potentially dangerous, or sex offenders?	☐ Yes ☐ No
6.	Are you willing to work among youthful offenders including some who may be mentally ill, developmentally disabled, potentially dangerous, or sex offenders?	☐ Yes ☐ No
7.	Are you willing to work among parolees, including some who may be mentally ill, developmentally disabled, potentially dangerous, or sex offenders?	☐ Yes ☐ No
8.	Are you willing to work with inmates who may be infected with contagious diseases such as Hepatitis C, or HIV/AIDS?	☐ Yes ☐ No
9.	Are you willing to work with youthful offenders who may be infected with contagious diseases such as Hepatitis C, or HIV/AIDS?	☐ Yes ☐ No
10.	Are you willing to work with parolees who may be infected with contagious diseases such as Hepatitis C, or HIV/AIDS?	☐ Yes ☐ No
11.	Are you willing to abide by and adhere to institutional safety and security policies?	☐ Yes ☐ No
	Are you willing to abide by and adhere to parole outpatient clinic safety and security policies?	☐ Yes ☐ No
	Are you willing to promote positive, collaborative, professional working relations among coworkers and peace officers?	☐ Yes ☐ No
	Are you willing to comply with tuberculosis screening requirements?	☐ Yes ☐ No
15.	Are you willing to work around peace officers armed with chemical agents and/or weapons?	☐ Yes ☐ No
16.	Are you willing to wear protective clothing and apparatus as required?	☐ Yes ☐ No
17.	Are you willing to abide by and adhere to the institutional/outpatient clinic dress code?	☐ Yes ☐ No
18.	Are you willing to complete on-going education specific to licensure, and required inservice training (IST)/on-the-job training (OJT)?	☐ Yes ☐ No

Name: _			
ASSOC	LATION M	EMBERSHIPS/QUALIFICATIONS	
Please	indicate it	you possess any of the following licenses, memberships, and/or qualifications by	y marking the
approp	riate box(es):	
19	California	onal Organization Membership (e.g., American Psychological Association (APA), a Psychological Association, National Commission on Correctional Health Care, other sychological Association Membership, etc.)	
20		clinical supervision	
21	. Medical	Staff membership/hospital privileges	
22	. APA app	roved internship or fellowship in a forensic setting	
23		e from the American Board of Professional Psychology prensic Psychology	
		d articles in professional journals	
		duate degree in another field	
26	. Teaching	g collegiate or graduate level courses in Psychology	
SUPER	VISION O	F VARIOUS DISCIPLINES EXPERIENCE	
Please license		box(es) that indicates the classification(s) you have functionally supervised after	receiving your
27	. 🗆	Senior Psychologist	
28	. 🗆	Psychologist	
29	. 🗆	Psychiatrist	
30	. 🗆	Psychometrist	
31.	. 🗆	Mental Health Supervisors	
32.	. 🗆	Social Workers	
33.	. 🗆	Marriage and Family Therapists	
34.	. 🗆	Administrative staff	
35.	. 🗆	Substance Abuse Counselors	
36.	. 🗆	Recreational/Vocational/Occupational Therapists	
37	. 🗆	Psychiatric Technicians	
38.	. 🗆	Licensed Vocational Nurses	
39.	. 🗆	Psychologist Interns/ Students	
40.	. 🗆	Registered Nurses	

Name:										
ADMINISTR	ADMINISTRATIVE AND PERSONNEL EXPERIENCE									
Please manageme		opropriate box(es) indicating the program area(s) in which you have provided administrative ons.								
_	_									
41.	Ш	Program evaluation								
42.		Program development								
43.		Program Implementation								
44.		Consulting								
45.		Writing policies and procedures								
46.		Hiring process								
47.		Performance evaluation								
48.		Adverse actions/progressive discipline								
49.		Personnel resource management								
50.		Strategic planning								
51.		Purchasing/procurement								

Name:	

WORK EXPERIENCE				FREQUENCY LEVEL (
Note to Applicant: Please read instructions carefully. Under "Work												
Experience," for items #52-83.										¥		
Frequency: 1. Indicate if you have performed or supervised this task with the last 24 months; and	in	sed task						his task	g training	egular wor		
 Even if you have <u>not</u> performed task in the last 24 months, indicate how often you had performed this task (e.g. select one box from "weekly" "monthly" and "annually" column) 		or supervi 24 months						erformed t	task durin	task as a ı R licensur		
Level of Skill: 1. Indicate the level of skill that you have in performing this ta (e.g., select one box from the "level of skill" column)	ısk	Performed or supervised task within last 24 months		Weekly	Monthly	Annually		Have not performed this task	Performed task during training ONLY	Performed task as a regular work duty AFTER licensure		
52. Plan, organize and direct a mental health program.			J									
53. Evaluate behavioral problems and mental disorders inmate-patients to determine the inmate-patient's level functioning.												
54. Assign appropriate staff to evaluate behavior probler and mental health disorders of inmate-patients.	ns											
55. Ensure that staff classifies inmate-patients for the appropriate level of mental health care.	he											
 Participate in a leadership capacity in various mental health meetings/sub-committees/teams. 												
57. Lead Mental Health Quality Management Su Committees.	ıb-											
 Coordinate equipment allocation (e.g., equipment supplies, etc.) to provide fiscally responsible data. 												
 Coordinate the recruitment and selection of mental hea professional staff. 												
 Direct the work of senior mental health staff (e.g., Senior Psychologist, Supervising Psychiatric Social Worker etc.). 												
 Develop policies and procedures related to mental hea care. 	lth											
 Implement departmental policies and procedures relate to mental health care. 												
 Evaluate mental health care policies and procedures a current program functions. 												
64. Direct the development of various audit tools a miscellaneous forms.												
65. Represent the department in various meeting/committee related to the mental health department.	ee											

Name:	

WORK EXPERIENCE Note to Applicant: Please read instructions carefully. Under "Work	FREQUENCY				LEVEL OF SKILL					
Experience," for items #52-83. Frequency: 1. Indicate if you have performed or supervised this task within the last 24 months; and 2. Even if you have not performed task in the last 24 months, indicate how often you had performed this task (e.g. select one box from "weekly" "monthly" and "annually" column) Level of Skill: 1. Indicate the level of skill that you have in performing this task (e.g., select one box from the "level of skill" column)	Performed or supervised task within last 24 months		Weekly	Monthly	Annually		Have not performed this task	Performed task during training ONLY	Performed task as a regular work duty AFTER licensure	
66. On request, testify as an expert witness in court proceedings.										
67. Train senior mental health staff in areas such as conflict resolution, stress management, new mental health theories and research, effective supervisory skills, etc.										
68. Direct all-staff meetings within the mental health program.										
69. Manage prioritization of daily functions including crisis intervention within the mental health department.										
70. Maintain professional standards concerning patient confidentiality.										
71. Participate in quality management activities and committees, and/or peer review to identify clinical areas that need improvement.										
72. Implement Quality Control Assurance Programs.										
73. Assess/screen patients to determine their clinical needs, risk levels, level of care, or appropriate program placements.										
74. Prepare clinical assessments, progress reports and treatment recommendations on assigned patients.										
75. Conduct various forms of group and individual therapy, cognitive behavior therapy and other forms of behavior modification.										
76. Document patient contacts by recording assessments, progress notes, treatment plans, chronos, etc.										
77. Consult with medical and mental health personnel regarding the findings of medical examinations and evidence of organic disturbances related to behavior disorders.										
78. Select, administer, score and interpret various personality, intelligence and other psychological tests.										

Name:	

WORK EXPERIENCE, CONTINUES Note to Applicant: Please read instructions carefully. Under "Work	FREQUENCY LEVEL OF SKILL				KILL				
Experience," for items #52-83. Frequency: 1. Indicate if you have performed or supervised this task within the last 24 months; and 2. Even if you have not performed task in the last 24 months, indicate how often you had performed this task (e.g. select one box from "weekly" "monthly" and "annually" column) Level of Skill: 1. Indicate the level of skill that you have in performing this task (e.g., select one box from the "level of skill" column)	Performed or supervised task within last 24 months		Weekly	Monthly	Annually		Have not performed this task	Performed task during training ONLY	Performed task as a regular work duty AFTER licensure
79. Perform crisis intervention with patients to manage psychological crises and determine the appropriate level of care.						J			
80. Direct treatment of patients to reduce symptom severity.									
81. Produce psychological reports to provide information to specific agencies as required.									
82. Conduct psycho-educational groups, pre-release groups and individual therapy.									

Name:					
If you are you spec waivers inactive, or are no locations Please m	LEASE MARK THE APPROPRIATE Es successful in this examination, you bify on this form. If, after you are cond/or you do not reply promptly to the it cannot be reactivated. Therefor by willing to travel to a distant job loc. If you choose more than 15, you will hark the appropriate box(es) - you mater than tell-time.	POX(ES) OF Nor name will be contacted for a he contact, yo e, before you cation, do not all be certified for type by check "(A) AR) Permanent	OF APPOINTMENT YOU WILL ACCEPT ny" if you are willing to accept any type of emp	D A JOB IN Learned to fill vac I be charged of PLOYMENT Louid consider. It residence. Your longer than the constant of the con	ancies according to the conditions with a waiver. After three such ISTS, once your name is placed If you are not planning to relocate ou may choose up to 15 different
positions					·
	NOTE: California State Prisor	n has been ab	breviated to "CSP." Youth Correctional Facility	y has been abl	oreviated to "YCF.
□ (5) ANYWHERE IN THE STATE - I	f this box is r	marked, no further selection is necessary.		
		PPER NORTH	IERN REGION – If this box is marked, no fur S:	ther selection	ı is necessary.
□ 0802	Pelican Bay State Prison Crescent City, Del Norte County		California Correctional Center Susanville, Lassen County	□ 1805	High Desert State Prison Susanville, Lassen County
			ION – If this box is marked, no further selec		
□ 0309	Mule Creek State Prison	LT FACILITIE	S: Richard A. McGee Correctional		FACILITIES: Preston YCF
	Ione, Amador County		Training Center,		Ione, Amador County
□ 3423	CSP, Sacramento Represa, Sacramento County	□ 3901	Galt, Sacramento County Deuel Vocational Institution	□ 3908	O.H. Close YCF Stockton, San Joaquin County
□ 4804	California Medical Facility	T 4044	Tracy, San Joaquin County	□ 3917	N.A. Chaderjian YCF
□ 2102	Vacaville, Solano County CSP, San Quentin		CSP, Solano Vacaville, Solano County	□ 3907	Stockton, San Joaquin County Northern California YCF
□ 3400	San Quentin, Marin County Headquarters	□ 5505	Sierra Conservation Center Conservation Camp Facility	□ 0311	Stockton, San Joaquin County Pine Grove Youth
	Sacramento, Sacramento County Folsom State Prison Represa, Sacramento County		Jamestown, Tuolumne County	L 0311	Pine Grove, Amador County
		ITRAI REGIO	N – If this box is marked, no further selection	on is necessa	rv.
	ADUI	LT FACILITIE	S:	iii io iicocoodi	· ·
□ 1015	Pleasant Valley State Prison Coalinga, Fresno County	□ 2003	Central California Women's Facility Chowchilla, Madera County		
□ 1513	Wasco State Prison		Valley State Prison for Women		
□ 1514	Reception Center, Wasco, Kern Co North Kern State Prison		Chowchilla, Madera County Correctional Training Facility		
	Delano, Kern County		Soledad, Monterey County		
□ 1522	Kern Valley State Prison Delano, Kern County	□ 2708	Salinas Valley State Prison Soledad, Monterey County		
□ 1605	Avenal State Prison	□ 4005	California Men's Colony		
□ 1606	Avenal, Kings County CSP, Corcoran	□ 1608	San Luis Obispo, San Luis Obispo County California Substance Abuse Treatment		
	Corcoran, Kings County		Facility, Corcoran, Kings County		
	□ 7222 201	ITUEDN DEG		<i></i>	
		<i>I HERN REGI</i> LT FACILITIE	ION – If this box is marked, no further select S:		<i>ary.</i> FACILITIES:
□ 1307	Calipatria State Prison	□ 3313	Chuckawalla Valley State Prison	□ 3628	Heman G. Stark YCF
□ 1308	Calipatria, Imperial County (North) Centinela State Prison	□ 3329	Blythe, Riverside County Ironwood State Prison	□ 1967	Chino, San Bernardino County Southern Youth Correctional
T 4502	Imperial, Imperial County (South)	□ 2642	Blythe, Riverside County		Reception Center & Clinic
□ 1503	California Correctional Institution Tehachapi, Kern County	□ 3012	California Institution for Men Chino, San Bernardino County	□ 5610	Norwalk, Los Angeles County Ventura YCF
□ 1995	CSP, Los Angeles	□ 3613	California Institution for Women		Camarillo, Ventura County
□ 3310	Lancaster, Los Angeles County California Rehabilitation Center	□ 3715	Corona, San Bernardino County R. J. Donovan Correctional Facility		
	Norco, Riverside County		at Rock Mountain		
			San Diego, San Diego County r availability for employment at the followin A 94283-0001, Attn: Customer Service Cente		CR, Human Resources, Office

Name:	
RECRUITMENT QUESTIONNAIRE	

*The below questions are not part of the examination but are for the hiring authority's information.

HOW DID YOU HEAR ABOUT THE CHIEF PSYCHOLOGIST, CORRECTIONAL FACILITY EXAMINATION?

1. Check the box that best describes how you found out about the CHIEF PSYCHOLOGIST, CORRECTIONAL FACILITY Examination?

College Recruitment
CDCR Employee/Relative
CDCR Website
CDCR Website
Job Fair/Career Event (California)
Job Fair/Career Event (Out-side California)
Advertisement in Magazine/Journal
Mailer
Newspaper
Internet Search (Career Builder, Google, AOL, etc)
State Personnel Board (SPB)

2. Check the box that best describes the reason for selecting CDCR as your place of employment:

Competitive Salary
Benefits
Retirement
Career Challenge
Gain Experience in a Correctional Setting
Flexible Shifts
Opportunity
All of the above